

Report: *Walk Through Summary***ROYAL PALM ELEMENTARY**

Walkthrough Date: 05/03/2006 Temp RH CO2

Outdoor Parameters: 84.7 48.9 372

Room	Section	Question	Answer	Recommendation	Responsible
101D	Inside Parameters:	Temp	RH	CO2	
		76.1	46.1	843	

GENERAL
CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly?
THERMAL
COMFORT Room is free of the introduction of outdoor air? (Gaps in window/door frames.)

There does not appear to be a dusting issue within this room.
No gaps in windows or doors identified at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
106	Inside Parameters:	Temp	RH	CO2	
		73.8	57.7	847	

EXCESS
MOISTURE IN
CLASSROOMS Classroom lavatories/water fountains free of leaks?
THERMAL
COMFORT Temperature in my classroom is generally comfortable (72F-78F)?
THERMAL
COMFORT Classroom is free of significant temperature shifts?
THERMAL
COMFORT Room is usually comfortable? (If no, please explain in the notes below.)
LOCAL
EXHAUST FANS Other exhaust fans that may exist in the classroom are functioning properly?

No leaks or signs of water intrusion identified.
Temperature was acceptable at the time of assessment.
Occupant advised that temperature changes from cold to comfortable.
Environmental parameters were within acceptable range at the time of assessment..
Exhaust fan is functioning properly. bathroom

Site based facilities serviceperson Site should monitor this room.

Room	Section	Question	Answer	Recommendation	Responsible
107	Inside Parameters:	Temp	RH	CO2	
		75.1	55.9	799	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
	GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.		
	GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
	GENERAL CLEANLINESS	Room is free of the use of scented cleaners and air fresheners?	No scented cleaners air fresheners or non-approved chemicals found at the time of assessment.		
	GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
	EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of the assessment.		
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Occupant advised that temperature shifts.	Site based facilities serviceperson should monitor this room.	Site
	THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Occupant advised that humidity level shifts.	Site based facilities serviceperson should monitor this room.	Site
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		

AIR CONDITIONING Air flowing from air supply? Air supply/return ventilation is functioning.

LOCAL EXHAUST FANS My classroom has sufficient exhaust systems based on the activities/functionality of the room? It appears that classroom/functions are not consistent with educational specifications for room use. Site based administration to discuss with facility Project Manager. FCM

Room	Section	Question	Answer	Recommendation	Responsible
109	Inside Parameters:	Temp	RH	CO2	
		74.6	54.4	796	

GENERAL CLEANLINESS Classrooms general appearance is clean and acceptable? General cleanliness of the room at the time of assessment was acceptable.

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? Slight dust accumulation was observed on environmental surfaces at the time of assessment. Site based administration should address general cleanliness with facility serviceperson staff. Site

GENERAL CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? No dust observed on supply/return registers at the time of assessment.

GENERAL CLEANLINESS Floor is cleaned on a regular basis? Floor was clean at the time of assessment.

ANIMALS IN THE CLASSROOM You are informed about the potential allergies of your students? This is a general issue requiring approved communication among all stakeholders. Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. Site

DRAIN TRAPS IN THE CLASSROOM Water run in sinks at least once per week (about 2 cups of water). It appears as though sink is utilized regularly. No sewer gas odor detected. By running water regularly it eliminates the potential for sewer gas odors.

EXCESS MOISTURE IN CLASSROOMS	Area around and under classroom sinks free of leaks?	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.	PPO
EXCESS MOISTURE IN CLASSROOMS	Classroom lavatories/water fountains free of leaks?	No lavatories/water fountains in room.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Occupant advised that temperature is usually cold.	Site based facilities serviceperson should monitor this room.	Site
LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	It appears that the ventilation system is adequate based on room activities.		
LOCAL EXHAUST FANS	Indoor classroom activities do not cause problems with excessive fumes? (If no, please explain in notes section)	No exhaust system/ventilation in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
111	Inside Parameters:	Temp	RH	CO2	
		68.7	50.9	787	

DRAIN TRAPS IN THE CLASSROOM	Water run in sinks at least once per week (about 2 cups of water).	It appears as though sink is utilized regularly. No sewer gas odor detected. By running water regularly it
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		eliminates the potential for sewer gas odors.		
EXCESS MOISTURE IN CLASSROOMS	Area around and under classroom sinks free of leaks?	No leaks or signs of water intrusion identified.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	Dust and debris on the exhaust fan grill.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal	Site

cleaner.

Room	Section	Question	Answer	Recommendation	Responsible
112	Inside Parameters:	Temp 70.4	RH 51.8	CO2 747	
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were not within acceptable range at the time of assessment..	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	Dust and debris identified on the exhaust fan.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site

Room	Section	Question	Answer	Recommendation	Responsible
119	Inside Parameters:	Temp	RH	CO2	

		71.3	54.9	1013	
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?		There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?		Floor was clean at the time of assessment.		
LOCAL EXHAUST FANS	Indoor classroom activities do not cause problems with excessive fumes? (If no, please explain in notes section)		Stained ceiling tiles identified.	Facilities serviceperson to replace ceiling tiles.	Site

Room	Section	Question	Answer	Recommendation	Responsible
122	Inside Parameters:	Temp	RH	CO2	
		73.7	47.8	812	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?		General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?		Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?		Dust and debris on ceiling tiles around air supply vents. Stained ceiling tiles identified.	Physical Plant Operations to inspect false ceiling plenum and repair as appropriate and replace ceiling tiles.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?		Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)		Temperature was acceptable at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
124	Inside Parameters:	Temp	RH	CO2	
		71.8	52.6	809	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
124B	Inside Parameters:	Temp	RH	CO2	
		72.8	52.3	819	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
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GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	No leaks or signs of water intrusion identified.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
AIR CONDITIONING	Air flowing from air supply?	Air supply/return ventilation is not functioning.	Physical Plant Operations to evaluate and repair as appropriate.	PPO
AIR CONDITIONING	Room is free of smell of mold or mildew?	No microbial growth identified. No odor identified at the time of assessment.		
LOCAL	My classroom has sufficient	No exhaust fans in room.		

EXHAUST FANS exhaust systems based on the activities/functionality of the room? Identified in error.

LOCAL EXHAUST FANS Other exhaust fans that may exist in the classroom are functioning properly? No exhaust fans in room. Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
125	Inside Parameters:	Temp 71.4	RH 54.0	CO2 801	
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
Room	Section	Question	Answer	Recommendation	Responsible

125B	Inside Parameters:	Temp	RH	CO2	
		72.6	53.5	834	

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Environmental parameters were within acceptable range at the time of assessment..

Room	Section	Question	Answer	Recommendation	Responsible
134	Inside Parameters:	Temp	RH	CO2	
		72.5	46.1	1105	

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? Slight dust accumulation was observed on environmental surfaces at the time of assessment. Site based administration should address general cleanliness with facility serviceperson staff. Site

GENERAL CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? No dust observed on supply/return registers at the time of assessment.

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

GENERAL CLEANLINESS Floor is cleaned on a regular basis? Floor was clean at the time of assessment.

ANIMALS IN THE CLASSROOM You are informed about the potential allergies of your students? This is a general issue requiring approved communication among all stakeholders. Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. Site

EXCESS MOISTURE IN CLASSROOMS Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)? Signs of water intrusion. Stained ceiling tiles. Damaged ceiling tiles. Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate. PPO

AIR CONDITIONING Room is free of smell of mold or mildew? No microbial growth identified. No odor identified at the time of assessment.

LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	It appears that the ventilation system is adequate based on room activities.	
LOCAL EXHAUST FANS	Indoor classroom activities do not cause problems with excessive fumes? (If no, please explain in notes section)	It appears that the ventilation system is adequate based on room activities.	
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	Exhaust fan is functioning properly.	
ART SUPPLIES	Exposure minimized for art supplies?	Art supplies in room.	Curriculum supervisor meet with Site appropriate staff to address issues of concern and ensure that all supplies are approved for use and handled/stored in a manner consistent with District procedures.

Room	Section	Question	Answer	Recommendation	Responsible
201	Inside Parameters:	Temp	RH	CO2	
		77.0	48.9	718	
	EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
	EXCESS MOISTURE IN CLASSROOMS	Cold water pipes free of continuous condensation?	No pipes in room.		
	EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.		

THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	No exhaust system/ventilation in room. Identified in error.		
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly. Heavy dust and debris on exhaust fan.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	Exhaust fan is functioning properly.		

Room	Section	Question	Answer	Recommendation	Responsible
206	Inside Parameters:	Temp 69.6	RH 59.1	CO2 727	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site

GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	No leaks or signs of water intrusion identified.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too	Humidity was acceptable at the time of assessment.		

low if lower than 30% RH.)

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Environmental parameters were not within acceptable range at the time of assessment.. Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. Site

AIR CONDITIONING Room is free of smell of mold or mildew? No microbial growth identified. No odor identified at the time of assessment.

LOCAL EXHAUST FANS Other exhaust fans that may exist in the classroom are functioning properly? Exhaust fan is not functioning properly. Bathroom. Physical Plant Operations to evaluate and repair as appropriate. PPO

Room	Section	Question	Answer	Recommendation	Responsible
301	Inside Parameters:	Temp	RH	CO2	
		75.5	67.0	1300	

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? Slight dust accumulation was observed on environmental surfaces at the time of assessment. Site based administration should address general cleanliness with facility serviceperson staff. Site

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

EXCESS MOISTURE IN CLASSROOMS Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)? Signs of water intrusion. Stained ceiling tiles. Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate. PPO

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F-78F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Classroom is free of significant temperature shifts? Temperature was elevated at the time of assessment. High co2 level and high humidity. Site based administration to encourage facility serviceperson staff to adjust the thermostat. Site

THERMAL
COMFORTRoom is usually comfortable?
(If no, please explain in the
notes below.)Humidity level and CO2
level were elevated at the
time of the assessment.Continue to monitor condition and
initiate a work order for Physical
Plant Operations to evaluate the
HVAC system if temperature does
not improve.Physical Plant Operations to
evaluate HVAC system for proper
operation and repair as appropriate
to lower humidity and CO2 levels.

PPO

Room	Section	Question	Answer	Recommendation	Responsible
303	Inside Parameters:	Temp	RH	CO2	
		72.3	67..5	911	

GENERAL
CLEANLINESSClassrooms general
appearance is clean and
acceptable?General cleanliness of the
room at the time of
assessment was acceptable.GENERAL
CLEANLINESS

Room is free of pests?

No pests observed at the time
of assessment.GENERAL
CLEANLINESSFloor is cleaned on a regular
basis?Floor was clean at the time of
assessment.THERMAL
COMFORTTemperature in my classroom
is generally comfortable (72F-
78F)?Temperature was acceptable
at the time of assessment.THERMAL
COMFORTClassroom is free of
significant temperature shifts?Humidity level was elevated
at the time of the assessment.Physical Plant Operations to
evaluate HVAC for proper
operation and repair as appropriate
to lower humidity level.

PPO

Room	Section	Question	Answer	Recommendation	Responsible
401	Inside Parameters:	Temp	RH	CO2	
		73.5	69.0	955	

GENERAL
CLEANLINESSClassroom is
dusted/vacuumed thoroughly
and regularly?Slight dust accumulation was
observed on environmental
surfaces at the time of
assessment.Site based administration should
address general cleanliness with
facility serviceworker staff.

Site

GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO
GENERAL CLEANLINESS	Spills and other such issues requiring custodial assistance are addressed in a timely manner?	No issues identified relating to spill clean up practices at the time of assessment..		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
DRAIN TRAPS IN THE CLASSROOM	Water run in sinks at least once per week (about 2 cups of water).	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.		
THERMAL	Classroom is free of	Temperature was acceptable		

COMFORT THERMAL COMFORT	significant temperature shifts? at the time of assessment. Room is usually comfortable? Environmental parameters were not within acceptable range at the time of assessment. Humidity level was elevated.	Physical Plant Operations to evaluate HVAC for proper operation and repair as appropriate to lower humidity level.	PPO
LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room? It appears that classroom/functions are not consistent with educational specifications for room use.	Site based administration to discuss with facility Project Manager.	Site
LOCAL EXHAUST FANS	Indoor classroom activities do not cause problems with excessive fumes? (If no, please explain in notes section) No exhaust system/ventilation in room. Identified in error.		
LOCKER ROOM	Soiled clothes and towels are removed regularly? Issues not applicable. Room is not a locker room.		

Room	Section	Question	Answer	Recommendation	Responsible
402	Inside Parameters:	Temp	RH	CO2	
		72.3	71.1	957	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly? There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation? Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)? Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)? Temperature was acceptable at the time of assessment.		

THERMAL COMFORT Classroom is free of significant temperature shifts? Temperature was acceptable at the time of assessment. High humidity level and high co2 with three occupants .

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Environmental parameters were not within acceptable range at the time of assessment.. Physical Plant Operations to evaluate need for test and balance. PPO

AIR CONDITIONING Windows/doors are operable and are kept closed? Windows and doors are operable and are kept closed.

Room	Section	Question	Answer	Recommendation	Responsible
403	Inside Parameters:	Temp	RH	CO2	
		73.2	71.1	1067	

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? Slight dust accumulation was observed on environmental surfaces at the time of assessment. Site based administration should address general cleanliness with facility serviceperson staff. Site

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

GENERAL CLEANLINESS Floor is cleaned on a regular basis? Dust and dirt accumulation on floor. Facilities serviceperson to thoroughly clean and sanitize. Site

ANIMALS IN THE CLASSROOM You are informed about the potential allergies of your students? This is a general issue requiring approved communication among all stakeholders. Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. Site

ANIMALS IN THE CLASSROOM Classroom is free of animals and pets? No animals identified at the time of assessment.

DRAIN TRAPS IN THE CLASSROOM Water poured down floor drains once per week (approx. 1 quart of water). It appears as though water is poured down the floor drain at least once a week.

DRAIN TRAPS IN Water run in sinks at least It appears as though sink is

THE CLASSROOM	once per week (about 2 cups of water).	utilized regularly. No sewer gas odor detected. By running water regularly it eliminates the potential for sewer gas odors.		
EXCESS MOISTURE IN CLASSROOMS	Area around and under classroom sinks free of leaks?	No leaks or signs of water intrusion identified.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were not within acceptable range at the time of assessment. Humidity level was elevated.	Physical Plant Operations to evaluate HVAC for proper operation and repair as appropriate to lower humidity level.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
406	Inside Parameters:	Temp	RH	CO2	
		75.2	62.6	838	
GENERAL CLEANLINESS		Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS		Trash is removed daily and trash bags are changed as appropriate?	No issues identified regarding trash removal practices.		
GENERAL CLEANLINESS		Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on return register at the time of assessment and air supply vents.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
GENERAL CLEANLINESS		Room is free of pests?	No pests observed at the time of assessment.		
GENERAL		Floor is cleaned on a regular	Floor was clean at the time of		

CLEANLINESS	basis?	assessment.		
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	It appears that the ventilation system is adequate based on room activities.		

Room	Section	Question	Answer	Recommendation	Responsible
407	Inside Parameters:	Temp 73.4	RH 64.7	CO2 775	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment. Dirty ceiling tiles surrounding the air supply vents.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
LOCAL EXHAUST FANS	Indoor classroom activities do not cause problems with excessive fumes? (If no, please explain in notes section)	No exhaust system/ventilation in room. Identified in error.		
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
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410	Inside Parameters:	Temp	RH	CO2	
		72.7	58.0	1366	

GENERAL
CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? There does not appear to be a dusting issue within this room.

GENERAL
CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? No dust observed on supply/return registers at the time of assessment.

GENERAL
CLEANLINESS Floor is cleaned on a regular basis? Floor was clean at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
500	Inside Parameters:	Temp	RH	CO2	
		68.0	64.4	640	

GENERAL
CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? There does not appear to be a dusting issue within this room.

GENERAL
CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? Dust observed on supply register at the time of assessment. Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner. Site

GENERAL
CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

GENERAL
CLEANLINESS Floor is cleaned on a regular basis? Floor was clean at the time of assessment.

ANIMALS IN THE
CLASSROOM You are informed about the potential allergies of your students? This is a general issue requiring approved communication among all stakeholders. Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary. Site

ANIMALS IN THE
CLASSROOM Activities and/or room conditions are modified to This is a general issue requiring approved Site based administration is encouraged to communicate all Site

		address student allergies?	communication among all stakeholders.	known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	
THERMAL COMFORT		Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT		Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Room is self contained with no access to outdoor untreated air.		
AIR CONDITIONING		Room is free of smell of kitchen/food?	Odor detected at the time of assessment. Room is adjacent to kitchen and/or home economics room.	Facilities serviceperson to evaluate cause of odor and inspect exhaust fans/fume hoods for proper operation.	Site
AIR CONDITIONING		Room is free of smell of mold or mildew?	No microbial growth identified. No odor identified at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
515	Inside Parameters:	Temp	RH	CO2	
		73.0	59.5	780	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.
GENERAL CLEANLINESS	Trash is removed daily and trash bags are changed as appropriate?	No issues identified regarding trash removal practices.
GENERAL	Air supply/return registers are	No dust observed on

CLEANLINESS cleaned regularly and free of dust and debris accumulation? supply/return registers at the time of assessment.

EXCESS MOISTURE IN CLASSROOMS Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)? No leaks or signs of water intrusion identified.

LOCAL EXHAUST FANS Bathroom exhaust fan is functioning properly? Bathroom exhaust fan is functioning properly.

Room	Section	Question	Answer	Recommendation	Responsible
611	Inside Parameters:	Temp	RH	CO2	
		79.3	48.7	1105	

GENERAL CLEANLINESS Classrooms general appearance is clean and acceptable? General cleanliness of the room at the time of assessment was acceptable.

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? There does not appear to be a dusting issue within this room.

GENERAL CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? No dust observed on supply/return registers at the time of assessment.

GENERAL CLEANLINESS Spills and other such issues requiring custodial assistance are addressed in a timely manner? No issues identified relating to spill clean up practices at the time of assessment..

GENERAL CLEANLINESS Floor is cleaned on a regular basis? Floor was clean at the time of assessment.

ANIMALS IN THE CLASSROOM Activities and/or room conditions are modified to address student allergies? This is a general issue requiring approved communication among all stakeholders.

DRAIN TRAPS IN Water poured down floor It appears as though water is

Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.

Site

THE CLASSROOM	drains once per week (approx. 1 quart of water).	poured down the floor drain at least once a week.
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was acceptable at the time of assessment.
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Room is self contained with no access to outdoor untreated air.
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..
AIR CONDITIONING	Air is flowing without obstruction?	Air flowing without obstruction at the time of assessments.
AIR CONDITIONING	Room is free of smell of mold or mildew?	No microbial growth identified. No odor identified at the time of assessment.
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
623	Inside Parameters:	Temp	RH	CO2	
		70.8	50.6	1327	
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F-78F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat.	Site

THERMAL COMFORT	Classroom is free of significant temperature shifts?	Occupant advised that room has temperature shifts.	Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.			
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were not within acceptable range at the time of assessment..	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site

Room	Section	Question	Answer	Recommendation	Responsible
780	Inside Parameters:	Temp	RH	CO2	
		75.6	63.0	695	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.

GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
781	Inside Parameters:	Temp	RH	CO2	
		74.0	56.5	840	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of		

EXCESS MOISTURE IN CLASSROOMS	Area around and under classroom sinks free of leaks?	assessment. Odor detected under the sink and cause not found.	Physical Plant operations to evaluate cause of odor.	PPO
AIR CONDITIONING	Room is free of smell of mold or mildew?	Odor detected under the sink and cause not found.	Physical Plant operations to evaluate cause of odor.	PPO